

Merchantville, NJ

September 9, 2013

A regular meeting of Borough Council was held at 7:30 PM, Monday, September 9, 2013. Mayor Frank North presided. Pledge of Allegiance and Silent Prayer were observed. Announcement was made that the meeting had been advertised in accordance with the regulations prescribed by the "Open Public Meetings Act".

#### **ROLL CALL:**

Council Present: Fields, Volkert, Grasso, Brennan, Perno and Sperrazza, Clerk Brouse, CFO Moules and Attorney Higgins were present.

#### **PUBLIC**

**Desiree Thomas-211 W. End Ave.-** Would like the Borough to consider giving building space to the program that she created. The program would be a center for 15-25 participants who are Autistic and it would consist of a daily learning and working center. Had a lease agreement with Virtua in Camden, but the people did not want to travel to Camden to go to the program. Working on cash flow at this time. Currently providing day trips or staff will go to the home at this time. What requirement would the space need to provide? 30-40 people maximum space with wheel chair accessibility.

**Michael Callahan-214 Glenwood Avenue-**The Borough should have an article in the Observer offering a hot line for seniors that need help with property maintenance and other issues. You could ask for volunteers. Families are upset with the work that was done on Glenwood Avenue. Dirt and mud was everywhere because of the pipe break. The MPWC project caused water and dirt all along the street. Water shut downs, mud, water everywhere. When the street is redone, please have the curbing up high enough to keep the rain out of driveways. Take advantage of 911 system for projects. Contact MPWC to clean up street. Note from council to residents.

**Michael's Liquors-622 W. Maple Avenue-**Mr. Patel has sign requirement issues, I need signs to stay in business. People park longer than the 15 minutes at the meter and do not get tickets and I can't call all the time. Patty will talk to Mr. Watson about the notice that was sent to the property.

Discussion Sign ordinance

**Bill Walker-23 W. Cedar Ave.-**Is the appraisal request for 604 W. Maple Avenue for the entire property? It is just for the rear of property not entire building. Prefer to use the back of 604 as opposed to 109 Myrtle. The sign ordinance has several "quick hits" that could be amended.

**ENGINEER'S REPORT-Report attached-**Should have application complete by end of week. Email Joe Cuzuppe re job starts. DOT resolution on 9/23 for application.

**APPROVAL OF MINUTES-** On a motion of Mr. Volkert and second of Mr. Grasso, Council approved the caucus minutes and regular meeting minutes for 8-12-13.

**PUBLIC HEARING ON ORDINANCES-none**

#### **CORRESPONDENCE**

#### **COUNCIL REPORTS**

**Mrs. Fields-** The community center had 45 rentals and 27 meetings to date -HPC no meeting-Code enforcement cited 16 abandon properties, 27 warnings, apartment registration-158 registered NJ Bankers Association sent contact information, OEM meeting September 24<sup>th</sup>.

**Mr. Volkert-** Gave public works report, pumping on Glenwood continues to be done by-weekly. No Planning Board meeting.

**Mr. Grasso-** Public Events-September 21<sup>st</sup> is the town wide yard sale. September 28<sup>th</sup> is the Beerfest at the Blue Monkey. October 1<sup>st</sup> invites to Holiday Parade, preparing for Safe Halloween  
Fire had 13 calls, for a total of 78 calls for year. Court report for August \$15,287.64 (added 348) disposed (412) 13% down for the year.

Forms for review regarding banner regulation and application, as well as the application for use of Borough Properties. Begin using immediately. Temporary sign application, please review approve.

**Mr. Brennan-**Police 246 calls, 210 traffic, 917 parking. Repaint crosswalks, records management change over to computers, proposed increase in side work \$55 per hour now want to have \$65 per hour. Resolution 13-103 Bingo license ok. Gun permits 67 so far 67% increase.

**Mr. Sperrazza-**Improvement authority agreement, NJ DOT meeting manual

**Mr. Perno-**Shade Tree received a \$20,450 Grant from Forestry

#### **Clerk's Report**

- Townwide yard sale
- Public Auction
- Energy meeting
- New Computer/server
- Refinished court floor
- DOT meeting to spend funds at West end of town and bikeway
- Working with Pennsauken to get

#### **NEW BUSINESS**

**DISCUSSION-**County Improvement Authority Agreement-Appoint Mr. Sperrazza to Green Team

**APPROVAL-**Sale of public items including a vehicle and bicycles

Resolutions to be read by consent agenda: On a motion of Mr. Perno and second of Mrs. Fields, Council approved the following resolutions by consent agenda:

#### **R13-100**

#### **RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY TO HIRE THE BOROUGH ENGINEER FOR SERVICES RELATED TO THE PLANS, SPECIFICATIONS AND SURVEY FOR THE LINDEN AND CHESTNUT AVENUE ROADS PROJECT**

**WHEREAS**, the Mayor and Council of the Borough of Merchantville desire to hire an engineer for plans, specifications and survey services related to the roads project for Linden and Chestnut Avenues, in the Borough of Merchantville; and

**WHEREAS**, Remington and Vernick, 232 Kings Highway East, Haddonfield, NJ 08033 was appointed as the engineer for the Borough of Merchantville; and

**WHEREAS**, the total amount allowable will not exceed \$24,460.00 and include the following tasks;

Task 1- Road Cores and Soil Borings	\$ 1,670.00
Task 2- Field Survey and Base Plans	\$ 7,320.00
Task 3- Construction Plans and Specifications	\$14,560.00
Task 4- Bidding Services	\$ 910.00
Task 5- Construction Inspection and Contract Administration	\$TBD

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey, that Remington and Vernick, 232 Kings Highway East, Haddonfield, NJ 08033 will provide these services.

**R13-101****RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY FOR CAMDEN COUNTY MUNICIPAL JOINT INSURANCE FUND MEMBERSHIP RENEWAL**

**WHEREAS**, the Borough of Merchantville is a member of the Camden County Municipal Joint Insurance Fund; and

**WHEREAS**, said renewed membership terminates as of December 31, 2010 unless earlier renewed by agreement between the Municipality and the Fund; and

**WHEREAS**, the Municipality desires to renew said membership;

**NOW THEREFORE**, be it resolved as follows:

1. The Borough of Merchantville agrees to renew its membership in the Camden County Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverage's and operating procedures thereof as presently existing or as modified from time by lawful act of the Fund.
2. The Mayor and Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Camden County Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

**R13-102****RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN AND STATE OF NEW JERSEY AUTHORIZING EXECUTION OF THE 2013 DEER CARCASS REMOVAL INTER-LOCAL AGREEMENT WITH CAMDEN COUNTY**

**WHEREAS**, the Mayor and Council of the Borough of Merchantville wish to participate in the Camden County Cooperative agreement for Deer Carcass removal; and

**WHEREAS**, the Camden County Board of Chosen Freeholders authorized the agreement on August 1, 2013 awarding the bid between Camden County Cooperative Members and Deer Carcass Removal Services for the removal of Deer Carcass, Bid A-28/2013;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey, that Frank M. North, Mayor of the Borough of Merchantville, be and hereby is authorized to execute the agreement effective August 1, 2013 to July 31, 2014, attached hereto as Exhibit "A," providing for participation with Camden County in the Deer Carcass Removal Services.

**R13-103****RESOLUTION OF THE BOROUGH OF MERCHANTVILLE, COUNTY OF CAMDEN, STATE OF NEW JERSEY TO APPROVE A BINGO LICENSE FOR PTA MERCHANTVILLE ELEMENTARY**

**WHEREAS**, PTA Merchantville Elementary, has applied for and received an identification number 299-5-39871 allowing PTA Merchantville Elementary the ability to conduct bingo licenses with proper approval; and

**WHEREAS**, PTA Merchantville Elementary has properly completed the bingo license application and at least 7 days have elapsed between the time the application was filed and the time that the Borough Council made their findings and determination with checks to the Borough of Merchantville in the amount of \$20.00 each and checks to the Legalized Games of Chance Control Commission in the amount of \$20.00 each and that 15 days will elapse between the time the municipality forwards the application to the control commission and the date the license is issued to the applicant ; and

**WHEREAS**, Council person Sperrazza council person of the Department of Records and Licenses, has reported that the laws and regulations have been met, and that she recommends the granting of said license; and

**WHEREAS**, the Borough Clerk has reported that the legal preliminaries have been strictly complied with;

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council be and is hereby authorized to issue a Bingo license numbered 13-03MPTA to PTA Merchantville Elementary for the bingo event taking place on October 10th of 2013.

#### **R13-104**

#### **RESOLUTION AUTHORIZING AWARD CONTRACTS WITH OFFICE BASICS, W.B. MASON, PAPER MART, FOR PRICE ONLY CONTRACTS FOR BID A-27-13, COPY AND COMPUTER PAPER AND ENVELOPES UNDER THE CAMDEN COUNTY COOPERATIVE PRICING SYSTEM, SYSTEM IDENTIFIER #57-CCCPS**

**WHEREAS**, the County of Camden, as the Lead Agency for the Camden County Cooperative Pricing System, System Identifier #57-CCCPS (Cooperative), received and opened bids at its Division of Purchasing on August 9, 2013 at 11:00 AM, Prevailing Time, for Bid A-27-13, Copy and Computer Paper and Envelopes for various Camden County Departments and municipalities under The Camden County Cooperative Pricing System, System Identifier #57-CCCPS, the receipt of which bids were duly advertised in accordance with law; and

**WHEREAS**, it is the desire of the Board of Chosen Freeholders to award contracts to responsible bidders, for items listed herein for the needs of the County of Camden and other Cooperative Purchasing Members; and

**WHEREAS**, it is the desire of the Borough Council of the Borough of Merchantville to award contracts, for the items listed herein for the needs of the Borough of Merchantville; and

**WHEREAS**, funding for this purpose for the Borough of Merchantville shall not exceed the maximum line items for office supplies in the Borough's 2013 permanent budget and shall be encumbered prior to incurring the obligation pursuant to NJAC 5:30-5.5(b)(2); and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Merchantville that, contingent upon funding as described herein, the aforementioned Bid A-27-13, be and is hereby awarded to Office Basics, W. B Mason, and Paper Mart for Bid A-27-13, Copy and Computer Paper and Envelopes for term ; and

**BE IT FURTHER RESOLVED THAT** the proper Borough officials be and are hereby authorized to execute all documents necessary to effect this award.

#### **R13-105 RESOLUTION**

**RESOLVED** that the Report of the Department of Accounts and Auditing be accepted and spread upon the minutes and the Treasurer be is hereby authorized to pay bill approved therein.

<b>CURRENT FUND</b>	<b>REVENUE</b>	<b>BUDGET</b>
CHECKS CURRENT FUND		
	\$	\$
2013 BUDGET	10,564.25	84,091.10
		\$
GRANTS		5,518.72
PFRS		
PERS		
DEBT SERVICE		
BOARD OF		
EDUCATION*		
CAMDEN COUNTY		
WIRE TRANSFERS		\$
PAYROLL	8/23/13-9/6/13	128,477.94
WIRES / MANUAL		\$
CHECKS		152,482.73
	\$	\$
TOTAL CURRENT	10,564.25	370,570.49

**SEWER UTILITY**

## CHECKS SEWER FUND

2013 BUDGET  
DEBT SERVICE

WIRE TRANSFERS		\$	
PAYROLL	8/23/13-9/6/13	4,215.65	
WIRE NJEIT LOAN			
WIRES /MANUAL CHECKS			

	\$	\$
TOTAL SEWER	-	4,215.65

**GENERAL CAPITAL FUND**

CHECK CAPITAL FUND		\$	
MANUAL CHECK		9,130.89	

	\$	\$
TOTAL CAPITAL	-	9,130.89

**TRUST FUND**

CHECK TRUST OTHER		\$	
FUND		4,098.30	
WIRE TRANSFERS		\$	
PAYROLL	8/23/13-9/6/13	22,976.56	
WIRES / MANUAL		\$	
CHECKS		44,100.00	

	\$	\$
TOTAL TRUST	-	71,174.86

**SEWER CAPITAL FUND**

CHECK SEWER CAPITAL		\$	
		1,163.74	
MANUAL CHECKS		\$	
WIRE TRANSFERS		30,844.33	
PAYROLL			

	\$	\$
TOTAL SEWER CAPITAL	-	32,008.07

**RECREATION TRUST**

CHECK RECREATION		\$	\$
TRUST	2013 BUDGET	1,210.00	1,180.87
MANUAL CHECKS			
WIRE TRANSFERS		\$	
PAYROLL	8/23/13-9/6/13	356.20	

	\$	\$
TOTAL RECREATION	1,210.00	1,537.07

**ANIMAL TRUST FUND**

ANIMAL TRUST CHECK		\$	
		1.20	

TOTAL ANIMAL TRUST		\$ -	\$ 1.20
TOTAL BILL LIST & MANUAL CHECKS/WIRE		\$ 11,774.25	\$ 488,638.23
GRAND TOTAL		<b>\$ 500,412.48</b>	

R13-106  
 RESOLUTION OF THE BOROUGH OF MERCHANTVILLE,  
 COUNTY OF CAMDEN AND STATE OF NEW JERSEY  
 AUTHORIZING A PRIVATE SESSION OF COUNCIL

Patricia Fields offered the following resolution and moved its adoption:  
 WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;  
 NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Merchantville, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:  
Contract negotiation and possible litigation
3. It is anticipated at this time that the above stated subject matter shall be made public.
4. This Resolution shall take effect immediately.

Seconded by Steve Volkert and adopted on roll call by the following vote:

	Yes	No	Abstain	Absent
Mrs. Fields	( y )	( )	( )	( )
Mr. Volkert	( y )	( )	( )	( )
Mr. Grasso	( y )	( )	( )	( )
Mr. Brennan	( y )	( )	( )	( )
Mr. Sperrazza	( y )	( )	( )	( )
Mr. Perno	( y )	( )	( )	( )

Dated: September 23, 2013

**ANNOUNCEMENTS:**

**ADJOURNMENT:** On the motion of Mr. Volkert and second of Mr. Perno the meeting was adjourned at 8:15 P.M.

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 DENISE BROUSE  
 BOROUGH CLERK